SMALL RURAL HOSPITAL IMPROVEMENT GRANT PROGRAM (SHIP)

FY19 COMPETING CONTINUATION TA WEBINAR

October 3, 2018

PRESENTATION OVERVIEW

- General Grant Information

- Investment Categories

- Priorities

- New in FY19

- Instructions

- Required Application Sections

- Reporting Requirements

- Forms, Spreadsheets, TA Resources – The Center

- FAQ's

- Reminders

- Q&A

GENERAL INFORMATION

- Application Due Date: January 3, 2019

- Project Period (4 yrs.): June 1, 2019-May 31, 2023

- Budget Period: June 1, 2019-May 31, 2020

- Budget Estimate: $12,000/per hospital

INVESTMENT CATEGORIES

- **Value-Based Purchasing (VBP)**-Improving data collection to facilitate reporting to Hospital Compare

- **ACOs/Shared Savings**-Improving quality outcomes
  - Activities that support quality improvement (QI)
    - Reduction in medical errors
    - Education / Training in data collection, reporting and benchmarking

- **Payment Bundling**- Building accountability across the continuum of care
  - Improve care transitions between ambulatory and acute, acute to upstream acute and acute to step-down facility
    - Training, clinical care transition protocol development or data collection that documents these processes

- **Prospective Payment System** - Maintaining accurate PPS billing and coding
  - Updating charge master, training in billing and coding

FUNDING PRIORITIES

- ## Critical Access Hospitals:
  - Hospital Consumer Assessment of Healthcare Providers and Systems (HCAHPS) *or*
  - ICD-10 activities (one or the other or both, in no particular order), <u>if a hospital has yet to implement either activity.</u>
  - HCAHPS and ICD-10 implemented, select from <u>SHIP Purchasing Menu</u>
  - Purchasing Menu exhausted, may recommend another project for approval

- ## Non-CAHs:
  - ICD-10 top priority
  - SHIP Purchasing Menu, if ICD-10 fully implemented
  - Purchasing Menu exhausted, may recommend another project for approval

NEW IN FY19:

- **Special Innovation Project (SIP)** - *OPTIONAL*
  - Encourage networks /consortia
  - Encourage more strategic thinking over multiple years
  - Leverage resources
  - Encourage innovation

- Three or more hospitals and/or Provider-based RHCs

- Participants must continue to meet HCAHPS and ICD-10 requirements

- Project duration 2 - 4 years

- Select 1-2 investments from SHIP Purchasing Menu to monitor, track, and evaluate

- Participants allocate entire award to the SIP

- Final SIP report

- See Work Plan & Reporting Requirements for additional details

APPLICATION INSTRUCTIONS

- Page Limit 50, including attachments
  - Does <u>not</u> include EHB web-based forms: SF-PPR, SF-PPR2

- Additional details found in Section 4 of HRSA's *SF-424 Application Guide*
  - Provides instructions for <u>Budget, Budget Narrative, Staffing Plan and Personnel Requirements, Assurances, Certifications, and Abstract</u>.
  - Applicants required to read & comply with instructions, unless otherwise noted.

REQUIRED APPLICATION SECTIONS

- <u>Project Abstract</u> (section 4.1.ix of HRSA's SF 424 Application Guide)

- <u>Project Narrative</u> (follow the section headers outlined in the NOFO)

- <u>Budget Information</u> (section 4.1.iv of HRSA's SF-424 Application Guide for additional instructions)

- <u>Budget Justification Narrative</u> (section 4.1.v of HRSA's SF 424 Application Guide)

REQUIRED APPLICATION SECTIONS (CONT.)

- Attachments:
  - #1   Indirect Cost Allocation Agreement*
  - #2   Staffing Plan
  - #3   Job Description(s) – Key Personnel
  - #4   Biographical Sketches – Key Personnel
  - #5   Work Plan (detailed summary of Goals)
  - #6   Organizational Chart
  - #7   SIP documents, if applicable
  - #8   Hospital Application Form
  - #9   Spreadsheet of SHIP Applicants
  - #10 Accomplishment Summary
  - #11 – 15   Other relevant documents. * See *V. Attachments* for detail.

    * Not counted in page limit

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PROJECT NARRATIVE

- <u>Introduction –</u>*Review Criterion (1) Need.*
  - Purpose, goals, proposed outcomes

- <u>Needs Assessment-</u> *Review Criterion (1) Need*.
  - Overview of small rural hospitals-- current needs, hospital landscape, sources of data/information

- <u>Methodology</u>- *Review Criterion (2) Response, 4) Impact*
  - Proposed methods for collecting, compiling, and reporting information, disbursing funds, leading or planning activities, working with TA providers

- <u>Hospital Application -</u> See suggested spreadsheet format under "SHIP Grant Guidance Resources" at https://www.ruralcenter.org/ship/ta/grant-guidance.

- <u>State Spreadsheet</u> – SHIP hospital applicant info

PROJECT NARRATIVE CON'T

- <u>Special Project</u> *(Optional)*

- Work Plan –*Review Criteria (2) Response*
  - Describe the activities or steps to achieve each of the objectives proposed during the entire period of performance.

- Resolution of Challenges - *Review Criterion (2) Response*
  - Discuss anticipated challenges & solutions

PROJECT NARRATIVE AGAIN

- Evaluation and TA Support Capacity- *Review Criteria (3) Evaluative Measures*
  - Explain assumptions for anticipated outcomes

- <u>Organizational Information</u> – *Review Criterion (5) Resources/Capabilities*
  - Mission, structure, organizational chart (**Attachment 6**) that identifies the SORH within larger organization as well as sub-components of SORH (as applicable)

SHIP BUDGET NARRATIVE

- Section 4.1.iv of HRSA's SF-424 Application Guide.
- Total Budget estimate <u>not to exceed</u> $12,000 per hospital
- Budget Justification- Describe how each line item supports budget
- Budget period - One year budget required for each year in period of performance
- Personnel Costs
- Unallowable Expenses: Travel, Construction, Other, Supplies
- Indirect Costs – the lesser of 15 percent of the award total or grantee indirect cost rate.
  - **Attachment #1**
  - <u>Will not count</u> toward page limit.

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REPORTING REQUIREMENTS

- Federal Financial Report – **Due 10/30/2019**

- Annual Progress Report (Non-SIPS)
  - Capture end of year progress and outcomes including:
    - <u>Improved Efficiencies</u>
      - Hospital completed a security risk analysis and has a breach mitigation and response plan
      - Hospital improved capacity for data standardization, management, and analysis to support value-based care activities
      - Hospital implemented health IT to facilitate patients' access to their personal health information (e.g., patient history, test results, share electronic care plans, self-management tools)

REPORTING REQUIREMENTS NON-SIPS (CONT.)

- ## Improved Quality
  - Hospital improved patient engagement with their health care team by advancing health IT and training (e.g., patient use of remote monitoring devices, better medication adherence with text reminders).
- ## Improved Cost Savings

- Further detail provided in the NoA

REPORTING REQUIREMENT (SIPS)

- Federal Financial Report – **Due 10/30/2019**

- FY 2019 - Baseline data, Target

- FY 2020 and FY 2021 - Annual Reports - update baseline data, data snapshot of progress, challenges, and best practices.

- FY 2022 - Annual Report - update baseline data, data snapshot of progress, challenges, best practices, lessons learned, how funds leveraged funds, a cumulative data table highlighting impacts/improvements during the period of performance from FY1 2019 - FY 2022.

- More detail to follow in NoA

FY19 SHIP PURCHASING MENU

Value-Based Purchasing (VBP) Investment Activities
Activities that support improved data collection to facilitate quality reporting and improvement.

A. Quality reporting data collection/related training (e.g. eCQM implementation)
B. HCAHPS data collection process/related training
C. Efficiency or quality improvement training/project in support of VBP related initiatives
D. Provider-Based Clinic Quality Measures Education
E. Alternative Payment Model and Merit-Based Incentive Payment training/education

Accountable Care Organization (ACO) or Shared Savings Investment Activities
Activities that support the development or the basic tenets of ACOs or shared savings programs.

A. Computerized provider order entry implementation and/or training
B. Pharmacy services implementation
C. Disease registry training and/or software/hardware
D. Efficiency or quality improvement training/project in support of ACO or shared savings related initiatives
E. Systems performance training
F. Mobile health equipment installation/use
G. Community paramedicine training and/or equipment installation/use
H. Health Information Technology Training for Value and ACOs

Payment Bundling (PB) or Prospective Payment System (PPS) Investment Activities
Activities that improve hospital financial processes.

A. ICD-10 software
B. ICD-10 training
C. Efficiency or quality improvement training/project in support of PB or PPS related initiatives
D. S-10 Cost Reporting training/project
E. Pricing Transparency Training

HOSPITAL APPLICATION TEMPLATE

Value-Based Purchasing (VBP) Investment Activities Activities that support improved data collection to facilitate quality reporting and improvement. **Refer to** SHIP Resources **and** SHIP 2019 Allowable Investments	Activity(ies): Hospital	Activity(ies): Network/ Consortium	Hospital to briefly describe the Activity.
A. Quality reporting data collection/related training (e.g. eCQM implementation)	☐	☐	
B. HCAHPS data collection process/related training	☐	☐	
C. Efficiency or quality improvement training in support of VBP related initiatives	☐	☐	
D. Provider-based clinic quality measures training	☐	☐	
E. Alternative payment model and merit-based incentive payment training	☐	☐	

FY19 STATE SPREADSHEET

- Changes to the FY19 State Spreadsheet
  - Added clarifications to mirror SHIP Purchasing Menu language
    - Click on the red triangle in the upper right hand corner of the cells for descriptions of investments
- Added Special Innovations Project Column

FY19 STATE SPREADSHEET CON'T

| B3 | | | | | | HOSPITAL NAME | | | | | | | | | | |

FY19 SHIP Hospital Funding List

A. General Information

| | | | | | | | | | | | | | | Does the hospital participate in the follo... | | |
CMS Certification Number (CCN)	HOSPITAL NAME	ADDRESS	CITY	STATE	ZIP	COUNTY	Administrator/ CEO Name	Administrator/ CEO Email	Hospital SHIP Project Director Name	Hospital SHIP Project Director Email	CAH? (Y/N)	Bed Size: 49 Beds or Less	Cost Report Period	Medicare Shared Savings Program	Pioneer ACO Model	Othe...
123456	EXAMPLE: Charity Hospital (Delete this row before you submit the application)	200 Hospital Rd.	Tiny	LA	67981	Madison	John Doe	ceo@charity.org	Sally Smith	cfo@charity.org	Y	35	July - June	Y	N	

FY19 STATE SPREADSHEET: NAMING AND FORMAT PROTOCOL

- Delete Row 6 to remove the example hospital

- Save the excel file as *Your State* FY19 SHIP Application

  ◦ Example: Wisconsin FY19 SHIP Application

- **Submit the spreadsheet as an excel workbook**

  ◦ Please do not submit PDF versions

NCC TECHNICAL ASSISTANCE

- The SHIP TA team is available to review your state's work plan and/or the project narrative

- Submit your request along with the document to ship-ta@ruralcenter.org by **Wednesday, November 28, 2018**

- The SHIP TA Team will return reviewed documents by **Wednesday, December 12, 2018**

SHIP COORDINATOR TECHNICAL ASSISTANCE

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SHIP FY19 Grant Guidance

Downloads & Links

- 📄 FY19 Alllowable Investments (Word - 5 pages)
- 📄 SHIP Purchasing Menu FY19.docx (Word - 2 pages)
- 📄 FY19 State Spreadsheet.xlsx (Excel)
- 📄 FY19 SHIP Hospital Application Template Form (Word - 4 pages)
- 📄 FY19 SHIP FAQ (PDF Document - 9 pages)
- 📄 Example Special Innovations Project - Gotham Health Network Virtual Infusion Project (PDF Document - 1 page)

Coordinator Technical Assistance (TA)

   Grant Guidance

   Network Templates

   Resources

Hospital Resources

Events

🗓 **Upcoming Events**

UPCOMING WEBINAR

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SHIP COORDINATOR RESOURCES

SHIP Coordinator Grant Guidance Resources

- FY19 SHIP FAQ

- FY19 SHIP Hospital Application Template Form

- FY19 State Spreadsheet

- FY19 Allowable Investments

- SHIP Purchasing Menu FY19

- Example Special Innovations Project - Gotham Health Network Virtual Infusion Project

- Tips for SHIP Program Administration

- Performance Narrative Best Practice

LET US BE YOUR RESOURCE CENTER

- Use **The Center** websites as a resource.

CONTACT INFORMATION:

SHIP TA Team

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ship-ta@ruralcenter.org

PROGRAM CONTACTS:

For additional information and/or technical assistance regarding business, administrative, or fiscal issues contact:

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Q&A